

[Final]

BOARD OF SUPERVISORS MEETING

Wednesday, January 10, 2018

4:30 PM

Norwich Town Hall

Norwich, VT

Board members present at the Norwich Town Hall

Neil Fulton (Norwich) Steve Willbanks (Strafford)
Lynn Bertram (Bridgewater) Mary Gavin (Sharon)
Ben Bradley (Thetford) Vern Clifford (Pomfret)
Tom Baccei (West Fairlee)

Staff present: Tom Kennedy and Ham Gillett

The Public Hearing on the FY 19 was opened at 4:35 by the Chairperson. The hearing was closed at 4:37 since there was no public present at the hearing.

Neil Fulton asked if there were any additions to the agenda. No additional agenda items were offered. The agenda was adopted by consensus.

1. Adoption of the FY 19 Budget

The Chairperson asked Tom Kennedy to go over the changes to the budget since the November meeting. Mr. Kennedy referred Board members to a sheet in the agenda packet showing all changes to the proposed budget since the last meeting. He reviewed all the proposed changes with the Board.

The largest changes included: level funding the member assessment as directed by the Board at the November meeting; increasing the revenue from the Waste Management fee by \$5000.00; increasing earned interest by \$900. On the expense side, the waste auditor's fee was increased by \$1000.00.

Vern Clifford made a motion to adopt the FY 19 Budget as presented; Steve Willbanks seconded the motion. A roll call vote was taken with all board members present voting to adopt the budget.

2. Minutes of November 15, 2017

Neil Fulton suggested a correction to the minutes, Page 2, Item #4. The motion should read: "... to approve the land lease agreement and authorize the chair to sign the agreement." Steve Willbanks made a motion to approve the minutes with the correction, Mary Gavin seconded the motion. The motion carried.

3. Receive the November 2017 Treasurer's Report

Tom Kennedy reported that the District is 42% through the fiscal year with income at 62% and expenditures at 43%. Mr. Kennedy stated that there wasn't anything particularly noteworthy to

report about the Profit and Loss. Referring to the Balance Sheet, Mr. Kennedy said the Sweep Account was opened at Mascoma Savings Bank on December 12, 2017 and \$250,000.00 was transferred into the account. The Community Bank account was closed in January 2018. Mr. Kennedy said that there wasn't anything notable to report on the Balance Sheet. Mary Gavin made a motion to receive the Treasurer's Report; Vern Clifford seconded the motion. Motion carried.

Update on Compost Facility

Tom Kennedy passed out two quotes he has received for the construction of the facility. He said that the cost of the facility will most likely be in the \$50,000.00 range. The District has agreed to pay up to \$40,000.00 with Grow Compost contributing \$10,000.00. The cost uncertainty reflects the amount of topsoil that will need to be removed during construction. Twin State Sand and Gravel will credit the District \$7.80/ton. Twin State Sand and Gravel estimates there is a 3" layer of topsoil; the contractors believe there is more.

The Board decided that a minimum of three quotes is necessary in order to get a good representation of cost.

Mary Gavin made a motion to allow the Administrative Committee to review all the cost proposals and select and enter into a contract with the contractor prior to next Board meeting. Steve Willbanks seconded the motion. Motion carried.

4. Discussion of GUV Sponsored Events in 2018

Tom Kennedy and Ham Gillett discussed the 2018 GUV collection event schedule and made note of several proposed changes. They recommend that the District only collect used motor oil at HHW events, and that residents be made more aware of year round drop-off locations throughout the District. Tom Kennedy added that the collection and transportation of used motor oil requires permits for transportation and storage. Ham Gillett said that GUV is encouraging residents to take batteries to year round retail or recycling facility drop-off locations and discouraging people from bringing batteries to collections. There is significant labor involved for one GUV staff member in taping, packing, and shipping batteries safely. Tom Kennedy added that people need to take advantage of (and responsibility for) recycling materials for which the state of Vermont has created recycling programs. Ham Gillett said HHW collections will be held in larger towns and more centrally located towns in order make them accessible to more people. The setup cost for each collection is around \$2000.00, therefore it is more cost effective to get as many participants as possible.

5. Discussion of USDA Grant

Tom Kennedy told the Board that the two Solid Waste Districts managed by the Regional Planning Commission received funding for grant writing assistance. Ham Gillett worked with this grant writer to propose \$52,000.00 in funding from USDA Rural Development to continue the districts' efforts in promoting organics collection and composting. The grant funding would support further outreach to residents, commercial food scrap generators, and schools as they prepare to meet the July 1, 2020 Act 148 deadline for food scrap generation. Mary Gavin made a motion to support the application. Steve Willbanks seconded the motion. Motion carried.

6. Discussion of Solid Waste Implementation Plan (SWIP)

Ham Gillett stated that the District is on target in meeting its annual requirements for the VT ANR/Solid Waste Division 5-year SWIP (Solid Waste Implementation Plan.) Once the GUV/Grow Compost North Hartland facility is operational, it will need to be recorded in the 5-year SWIP.

Tom Kennedy informed the Board that there have been requests in the legislature to amend Act 148. The Board felt that the law is working as intended but expressed interest in what legislative changes might be made during the current session.

Meeting adjourned at 5:30 PM

Respectfully submitted,

Tom Kennedy