



# Greater Upper Valley Solid Waste Management District

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[FINAL]

## BOARD OF SUPERVISORS MEETING

January 5, 2021

4:30 PM

Via Zoom

Board members present: Steve Willbanks (Strafford), Mary Gavin (Sharon), Neil Fulton (Norwich), Vern Clifford (Pomfret), Bob Stacey (Hartland), Bill Kerbin (Woodstock), Jim Masland (Thetford)-Joined at 4:45  
Staff present: Tom Kennedy, Ham Gillett

**Public Hearing on the FY 22 Budget:** The Public Hearing was opened at 4:40 PM with a motion by Vern C. and seconded by Steve W. A roll call was taken by Tom Kennedy. Vern C. moved to open the meeting. Steve Willbanks seconded. Motion carried.

### **1. Review FY22 Operating Budget (See attached)**

Tom Kennedy reviewed the FY 22 Operating Budget with the Board. He said Waste Management Fees was slightly reduced from \$154,100 to \$143,290 due to the impact of COVID. The Coupon Sales line item was also reduced to reflect the actuals for FY 20. He reduced this line item from \$148,500 to \$105,004. Mr. Kennedy speculated that a considerable amount of residential trash is going to the Lebanon Landfill. He reminded the Board that the District only receives 7.5% of the coupon sales, the balance of 92.5% going to offset the expense of the coupon. The other major change in revenues is the removal of the HHW Reimbursement line item. The reimbursement is what the Town of Hartford pays the District for costs associated with the HHW collections. In the future, it will be used to offset the expenditure and will result in a net cost to the town. Another change in Revenues is the transfer of the Organic Transfer Station line item to the Organic Transfer Station Enterprise Fund. All revenues and expenses associated with the Organic Transfer Station and the Compost Facility have been moved out of the Operating Funds into the Enterprise Fund. On the expenditure side, the coupon expenditure was reduced by \$39,102.00 and the RPC Management Fee was reduced by \$18,189.00. The other expenditures in the budget were small. The proposed revenues for FY 22 are \$532,698.00 with total expenditures of \$533,934.00.

### **2. Review FY22 Transfer Station Budget (See attached)**

Tom K. reviewed both the FY 21 and FY 22 Transfer and Compost facilities operating budgets. The revenues for FY 21 are proposed to be \$37,000.00 with expenditures of \$20,738.00. The FY 22 revenues are proposed to be \$49,000.00 with expenditures of \$52,332.00. Tom K said that if the operations are running at a deficit, he would talk to the Town of Hartland regarding the payment of property taxes.

Vern C. moved to close the Public Hearing at 4:55 PM. Mary G. seconded. Motion carried

**BOARD OF SUPERVISORS MEETING:** Meeting convened at 4:55 PM. Vern C. made a motion to open the meeting; the motion was seconded by Steve W. Roll call was taken by Tom Kennedy. Motion carried.

1. **Changes to the Agenda** - Neil Fulton requested to add approval of December 29 meeting minutes along with the approval of November 18 minutes. (Item 3)

2. **Approve FY 22 Operating and Transfer Station and Compost Facility Budgets**

Roll call vote was taken by Tom K. Vern C. made a motion to accept the FY 22 Operating Budget. Mary G. seconded the motion. A roll call vote was taken. Motion carried.

Steve W. moved to accept the FY 22 Transfer Station and Compost Facility Budgets. Bill K. seconded the motion. A roll call vote was taken. Motion carried.

3. **Approve Minutes of November 18, 2020, and December 29, 2020 Meetings**

Steve W. moved to approve the minutes of both meetings. Bob S. seconded the motion. Roll call was taken by Tom K. Motion carried.

4. **Receive November 2020 Treasurer's Report for the Operating Budget and Transfer Station Budget**

Tom K. reviewed the December 2020 financials. Bob S. moved to receive the Treasurer's Report. Vern C. seconded. A roll call vote was taken. Motion carried

#### **Discussion of 2021-2026 Solid Waste Implementation Plan (SWIP)**

Tom K. briefly reviewed changes. Bob S. moved to approve the 2021-2026 SWIP and submit it to VT ANR/Solid Waste Division. Steve W. seconded the motion. A roll call vote was taken. Motion carried.

#### **Update on Firms Responding to Solid Waste RFP**

Tom K. briefly reviewed both proposals. Neil F. suggested that the Admin. Committee be assigned to review the proposals and determine the proposers to be selected for an interview. Once the selection has been made, the Admin. Committee will invite interested Board members to participate in the interview. The participants in the interview will report back to the Board at the next meeting. Mary Gavin moved to accept Neil F's proposal. Vern C. seconded. A roll call vote was taken. Motion carried.

5. **Recycling Coordinator Report**

Ham Gillett reviewed the report with board members.

6. **New Business**

Tom K. told the board that he is actively looking for Board of Supervisors representatives from Thetford, Vershire, and West Fairlee.

7. **Old Business** - None

The next regular meeting date is March 17, 2021, at 4:30 p.m.

Mary G made a motion to adjourn the meeting; it was seconded by Bob S. A roll call vote was taken. Motion carried

Meeting adjourned at 5:17 PM

Respectfully submitted,

Tom Kennedy and Ham Gillett