

[Approved]

BOARD OF SUPERVISORS MEETING

Wednesday, November 16, 2016

4:30 PM

Tracy Hall, Norwich, VT

Board members present:

Ben Bradley (Thetford)
Neil Fulton (Norwich)
Stephen Willbanks (Strafford)
Phil Swanson (Woodstock)
Bob Stacy (Hartland)
Vern Clifford (Pomfret)
Mary Gavin (Sharon)

Staff present: Tom Kennedy (GUV District Manager)

Chair, Neil Fulton, opened the meeting of the Board of Supervisors at 4:35 PM

1. Changes to Agenda:

Neil Fulton asked to add an update on establishing a HHW facility at the Hartford Transfer Station.

2. Approval of September 14, 2016 Minutes

Mary Gavin made a motion to approve the minutes; they were seconded by Bob Stacey. Motion carried.

3. Acceptance of the September 2016 Financials

Vern Clifford made a motion to receive the financials; the motion was seconded by Bob Stacey. Motion carried.

4. Review and Acceptance of the FY 16 Audit

Tom Kennedy discussed the audit with the Board of Supervisors. He said it was a clean audit with no findings. The financial highlights of the audit included the following: The District's Net position increased by \$92,133.00 in 2016; the cost of District programs were \$604,159.00 in 2016; the fund balance for the General fund was \$293,344.00 as of June 30, 2016. The audit also noted that during FY 16 the District put \$210,000.00 in an escrow account to refinance and reduce the bond from \$695,000.00 to \$485,000.00. The bond was refinanced in FY 17.

5. Discussion of the FY 18 Budget

Tom Kennedy went over the budget with Supervisors. He reminded the board that the budget looks

different this year because many of the costs are now falling under the contract with the So. Windsor Regional Planning Commission (SWCRPC). On the revenue side, Mr. Kennedy said that revenues were down to reflect the reduction in town assessments from \$12.00/capita to \$11.00/capita. He also stated that the income for Carl Mitchell's position will be transferred to the SWCRPC since he will become their employee. The proposed FY 18 revenues are \$580,259.00 compared to \$710,266.00 in FY 17. On the expenditure side, the proposed expenditures for FY 18 are \$575,422.00 compared to \$595,649.00 in FY 17. The changes on the expenditures include: no expense for employees, the expense has been shifted to the SWCRPC contract and a reduction in the bond payment.

Mr. Kennedy said there would be a public hearing on the FY 18 on January 4, 2014 at 4:30 at the Norwich Town Hall. The board meeting will immediately follow the public hearing.

6 Discussion of providing an exemption to hauler for curbside collection of organics

Tom Kennedy went over some information provided to all the Districts regarding exemption to residential haulers who will be collecting organics in the future. He said the exemption would help those haulers who will be collecting organics in rural areas and would drive a considerable distance between stops. Mr. Kennedy said he wanted to talk with the haulers to determine the desire for the exemption. To date he has not heard much from the haulers.

7. Sale of the House

Not much to report, there has been very little activity.

8. Purchase of Used Truck

Tom Kennedy told the board that the box truck was sold and the District needs another truck. He asked the board for permission to spend \$13,000.00 to \$15,000.00 on a used truck. Phil Swanson stated that a used truck would only be trouble and the District should purchase a new truck. He suggested the District go through Ford Fleet Leasing, which offers significant savings. Phil Swanson made a motion to have Tom Kennedy contact Ford dealership to get proposals for a new truck through Ford Fleet Leasing and to look into a 5 yr. lease/purchase. The motion was seconded by Bob Stacy. Motion carried.

5. New Business

Neil Fulton told the board that he attended a meeting with the areas four core towns and GUV to discuss establishing a HHW facility at the Hartford Transfer Station. The first order of business of the group is to hire a consultant that would be paid for by the Upper Valley Lake Sunapee Regional Planning Commission to determine the costs to rehabilitate the building and develop a budget for operating costs. It is assumed that the building will be open one day a week.

The next meeting will be on January 4, 2017 at 4:30 p.m. at the Norwich Town Hall.

Meeting adjourned at 6:10 p.m.

Respectfully submitted,

Tom Kennedy