



Greater Upper Valley Solid Waste Management District

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[FINAL]

BOARD OF SUPERVISORS MEETING

November 18, 2020

4:30 PM

Via Zoom

Board members present: Steve Willbanks (Strafford), Mary Gavin (Sharon), Neil Fulton (Norwich), Vern Clifford (Pomfret), Bob Stacey (Hartland), Mary Gavin (Sharon), Bill Kerbin (Woodstock)
Staff present: Tom Kennedy, Ham Gillett

Meeting convened at 4:33 PM. Roll call was taken by Tom Kennedy.

PUBLIC MEETING: Mary Gavin made a motion to hold a Public Meeting to receive comments on the draft 2021-2026 Solid Waste Implementation Plan (SWIP) and to hold a second meeting on January 5, 2021, during which time a final decision will be made and voted on. Bob Stacey seconded. Motion accepted. A copy of the draft SWIP is located on the District's Website: www.guvswd.org. Ham Gillett provided a brief explanation of the SWIP and a summary of new changes. Mary G. moved to close the meeting at 4:42 PM. Vern Clifford seconded. Motion approved.

BOARD OF SUPERVISORS MEETING:

1. **Changes to the Agenda** - Tom Kennedy stated that one of the companies bidding on the solar project emailed asking for the District to act quickly in their selection process since the revenue per kilowatt was going to decrease by .02 cents beginning on February 1, 2021. He would like to have the Administrative Committee review and select the provider. Tom K. asked that discussion of the topic be added to Item 9a).

2. **Approve Minutes of September 16th, 2020 Meeting**

Steve W. made a motion to accept the minutes as printed. The motion was seconded by Bill K. Roll call vote was taken. Motion approved.

3. **Receive September 2020 Treasurer's Report** (enclosed)

Tom K. reviewed the P&L Report, pointing out the reasons for COVID-related revenue drop: the temporary closure of the Hartford Transfer Station; the increased sales of day coupons to GUV customers without Hartford reimbursing GUV; the continuing exodus of GUV residents to the Lebanon Landfill, whose fees are significantly less than Hartford's.

September 16, 2020

Tom K. also reviewed the financial status of the Organics Transfer Station. Mary G. moved to receive the Treasurer's Report. Vern Clifford seconded. A roll call vote was taken. Motion approved.

4. Discussion of Draft FY 2022 Budget

Tom K. stated that projecting this budget was extremely difficult due to COVID, the underperforming Organics Transfer Station, the lack of coupon sales for Hartford, and the "leakage" of business to the Lebanon Landfill. The total revenues for the FY 22 budget are proposed to be \$532,698.00 with total expenditures proposed to be \$533,934.00

Mary Gavin made a motion to warn the draft FY 22 budget as presented at the January 5, 2021 Public Hearing with a vote on the budget to follow the public hearing. Bill Kerbin seconded. A roll call vote was taken, and the motion was accepted.

Bill Kerbin moved to hold over the vote on the transfer station budget until the January 5, 2021 meeting. Bob Stacey seconded. Motion approved.

5. Discussion of Changing Promissory Note from 5 to 7 Years

Tom K. and Neil F. explained to the Board that the revenue projections from the Organic Transfer Station were not as expected due to Covid 19. Given the revenue projections, it would be difficult to make the payments on five (5) notes and they suggested to the Board that the District refinance the note to seven (7) years. Tom K. said that once the revenues get stronger, the District can prepay the note without penalty.

Mary G. moved to permit the Chair and Treasurer to contact Mascoma Savings Bank to refinance the note of \$270,000.00 at a five (5) year to a seven (7) year term at the same amount. Steve W. seconded the motion. A roll call vote was taken. The motion was approved.

6. Discussion of Email from Agri-Cycle Scale, power extension (enclosure)

Tom K. reported that the cost for Green Mountain Power to extend the existing power line into the facility could be up to \$61,000. He was told by GMP that the amount is negotiated between the District and Twin State, not Green Mountain Power.

Mary G. asked if the existing facility is operational for Agri-Cycle's purposes. Tom K. answered in the affirmative.

Discussion of Grant Funds

Mr. Kennedy said that there was \$7,807.00 in grant funds remaining and approximately \$80,000 in cash since the District has drawn down all the loan funds. Tom K. suggested that the District put on hold any additional infrastructure improvement until at least the Spring. This will give the District time to see if there are improvements to the cash flow from the two operations at the site. Since the existing grant with DEC expires in January, Tom K. suggested that the District return the \$7,807.00 in unused grant funds. Tom K. said there would be another grant round in the Spring of 2021 that the District could access if the District wanted to complete the project. The Board concurred with the plan.

7. Recycling Coordinator Report (enclosed)

Ham Gillett reviewed the report with board members.

9. Updates

A) Solar and Landfill RFP and RFI - delay in 12/4 meeting to choose a solar contractor

Tom K. reported that six contractors attended the site visit. One contractor dropped out due to the required performance bond and fees. These two fees were subsequently eliminated with Neil Fulton's approval. The deadline for submissions was extended to December 4, 2020. Mary G. moved to authorize the Admin. Committee to select a solar contractor after that date. Bob Stacey seconded. Motion approved.

Two haulers (Casella and Hammond) have submitted proposals for the landfill site. Tom K. will forward both proposals to board members before the January 5, 2021 meeting.

B) Maple Sapline Collection Event

Ham Gillett reported that the November 7 event exceeded all expectations, drawing 16 participants and 3 tons of material in 4 hours. The 30-yard container was filled to maximum capacity and all participants were grateful for the opportunity to keep their old lines out of the landfill. The event was organized and funded primarily by the Windsor County Maple Producers Association in collaboration with the Northwest, Greater Upper Valley, and So. Windsor/Windham Counties solid waste management districts. There is hope to hold another event in 2021.

New Business - None

Old Business - None

The next regular meeting date is January 5th, 2021 at 4:30 p.m.

Meeting adjourned at 6:01 PM

Respectfully submitted,

Tom Kennedy and Ham Gillett