

[draft]

BOARD OF SUPERVISORS MEETING

Wednesday, September 14, 2016

4:30 PM

Tracy Hall, Norwich, VT

Board members present:

Jim Masland (Thetford)
Neil Fulton (Norwich)
Stephen Willbanks (Strafford)
John Timken (Bridgewater)
Bob Stacy (Hartland)
Vern Clifford (Pomfret)
Mary Gavin (Sharon)

Staff present: Tom Kennedy (GUV District Manager); Ham Gillett (GUV Program Coordinator)

Chair, Neil Fulton, opened the meeting of the Board of Supervisors at 4:35 PM with a roll call vote.

1. Changes to Agenda:

Tom Kennedy asked to add RoHo Compost presentation following Casella compost update.
Neil Fulton asked that there be a discussion re: Town Reports for Town Meetings.

2. Approval of July 27, 2016 Minutes

Steve Willbanks made a motion to approve the minutes; they were seconded by John Timken.
Motion carried.

3. Acceptance of the April 2016 Financials

Jim Masland made a motion to receive the financials; the motion was seconded by Steve Wilbanks
Motion carried.
Neil Fulton asked when the Audit Report would be available. Tom Kennedy said approximately one month.

4. Report on Casella/Grow Compost Project

Jim Toher, Manager of Casella/WRJ reported that Casella's West Rutland food scrap grinder produces slurry which is transported to a digester in Bridport. The grinder is currently a demo site. Even when system is fully functional its distance from Upper Valley won't make it a viable solution to our food scraps. Casella is working with Grow Compost, a composting company located in Moretown to collect organics from institutions and larger commercial establishments in the Upper Valley. Casella Waste and Grow Compost recently secured a contract with correctional facilities in Springfield and Windsor. Materials will be hauled to Vermont Technical College's

digester and Grow Compost facility in Moretown. Grow Compost is well versed in customer relations and Casella excels in hauling. Jim T. believes this collaboration will be successful. Tom Kennedy said that Solid Waste District Managers are requesting from ANR a list of available composting capacity throughout the State. Neil Fulton asked Jim T. if Casella will be ready to collect food scraps from GUV transfer stations by July 1, 2017. Jim said yes.

4a. Presentation by Marc de Konkoly – RoHo Compost

Marc presented a proposal for RoHo Compost to lease GUV North Hartland property for a commercial composting operation. (See attached proposal.) Tom Kennedy will show the proposal to Bob Spencer from the Windham Solid Waste District for his review and comment. Bob Spencer has a facility onsite at the Windham Solid Waste facility. Neil Fulton pointed out that it's an interesting proposal but not really a business plan. Tom Kennedy will discuss issue with Marc.

5. Budget

Tom Kennedy reported to the Board that the auditors requested that the Board take action on the revised FY 17 budget because it is so different from the budget that was approved in January, 2016. Tom Kennedy reviewed the budget revisions with the Board. On the income side, he added \$20,000.00 for a USDA grant that the District received in August; on the expense side, he added \$20,046 to Personnel for the Outreach Coordinator. Tom Kennedy told the board that Ham Gillett and Carl Mitchell won't be considered RPC employees until January since that would be a good breakoff point for retirement and insurance. Tom Kennedy said that he tried to get another District to take Carl as an employee with no success. A discussion followed regarding the appropriate payroll category for Carl. Neil Fulton proposed switching Carl to "Personnel" for FY2017. Mary Gavin made a motion to approve the budget of \$686,591.00 dated September 7, 2016; the motion was seconded by Steve Willbanks. Motion carried.

6. Updates

- Sale of Office: Tom Kennedy reported that there has been no activity regarding the sale of the North Hartland property. He presented three scenarios suggested by the realtor. John Timken made a motion to drop the price to \$195,000, giving the Administrative Committee authority to lower the price again to \$179,000 if there is no activity; the motion was seconded by Mary Gavin. Motion carried.
- USDA Grant Award – No Action
- Solar Project – No Action
- Meeting Schedule for FY 17 – Presented for review. See attached
- Warrant Process- Tom Kennedy said he was working with the VLCT and would have information for the Board at the next meeting.

7. New Business

- Town Meeting Reports: Neil Fulton stated that the District should have the following items for the FY 16 Town Report: 1) refinancing of the bond 2) selling the Mill St. property to 3) District's efforts to lessen tax burden on member towns

8. Old Business - None

The next meeting will be on November 16, 2016 at 4:30 at the Norwich Town Hall.

Meeting adjourned at 6:00PM.

Respectfully submitted,

Tom Kennedy