



Greater Upper Valley Solid Waste Management District

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Final

BOARD OF SUPERVISORS MEETING

Wednesday, December 19, 2018

4:30 PM

Norwich Town Hall

Norwich, VT

Board members present: Steve Willbanks (Strafford), Lynn Bertram (Bridgewater) (via phone), Mary Gavin (Sharon), Bob Stacey (Hartland), Neil Fulton (Norwich), Vern Clifford (Pomfret)

Staff present: Tom Kennedy

1. Changes to the Agenda

Neil Fulton asked if there were any additions to the agenda. Tom Kennedy asked that agenda items 4, 5 and 7 be moved to the top of the agenda. Mary Gavin made a motion to accept the agenda as amended. The motion was seconded by Bob Stacey. A roll call vote was taken and the motion passed unanimously.

2. Discussion of Approving the Construction of an Organic Transfer Station

Tom Kennedy asked the Supervisors for permission to develop a RFP for engineering services in order to develop design, engineering and cost basis for the proposed facility. He said that the costs associated with the project will be paid for, in part, from the grant the District was recently awarded. Bob Stacey made a motion for the District Manager to prepare a RFP for engineering services not to exceed \$30,000.00. The motion was seconded by Vern Clifford. A roll call vote was taken and the motion passed unanimously.

3. Approval of the Organic Transfer Grant Award

Tom Kennedy asked the Board to approve accepting the grant award for \$133,079.00 for the construction of the organic's transfer station. The Board will still have the option at a later date to return the grant funds if the cost to develop the project exceeds the proposed cost of approximately \$400,000.00. Bob Stacey made a motion to authorize the Chair to sign the grant agreement. The motion was seconded by

Vern Clifford. A roll call vote was taken and the motion passed unanimously.

4. Discussion of Draft FY20 Budget

Tom Kennedy went over some the changes that were made to the budget since the last budget meeting. Mr. Kennedy said the draft FY20 budget is fluid at this time due to the potential for the construction of the transfer station. Tom Kennedy said it would be cleaner, in his opinion, if all the costs and revenues associated with the transfer station be removed at this time and that the budget be amended when and if the transfer station is built. Mr. Kennedy said at this time the most important factor is the determination of the town assessment which he proposed should remain unchanged at \$11.00. Tom Kennedy said the major changes that were made to the budget were as follows: Line item 4025: Compost Transfer Station, revenue reduced from \$25,600.00 to \$10,000.00. The change reduced the total revenue from \$623,152.00 to \$607,562.00. On the expenditure side: Line item 6660: SWCRPC Mgt. Services was reduced from \$173,480.00 to \$165,100.00. This changed the total expenditure from \$616,939.00 to \$607,562.00.

Mary Gavin made a motion to approve the budget as presented for public hearing. The motion was seconded by Lynn Bertram. A roll call vote was taken and the motion passed unanimously.

5. Discussion and approval of the setting the Assessment Fee at \$11.00/capita

Vern Clifford made a motion to pass the budget as presented. The motion was seconded by Steve Willbanks. A roll call vote was taken and the motion passed unanimously.

Lynn Bertram left the meeting at 5:00PM and no other official business was taken. The minutes and treasurer's report were tabled until the next board meeting on January 10, 2019.

6. Old Business

None

Meeting adjourned at 5:15 PM

Respectfully submitted,

Tom Kennedy