

[Approved]

BOARD OF SUPERVISORS MEETING

July 27, 2016

4:30 PM

Tracy Hall, Norwich, VT

Board members present:

Phil Swanson (Woodstock Rep)
Jim Masland (Thetford Rep)
Neil Fulton (Norwich Rep.)
Stephen Willbanks (Strafford Rep.)
John Timken (Bridgewater Rep.)
Bob Stacy (Hartland Rep by phone)

Staff present: Tom Kennedy (GUV District Manager)
Ham Gillett (GUV Program Coordinator)

Chair Neil Fulton, opened the meeting of the Board of Supervisors at 4:40 PM with a roll call vote.

1. Changes to Agenda:

Neil Fulton asked to add discussion of the proposed FY2017 meeting schedule.

2. Approval of June 2, 2016 minutes

Jim Masland made a motion to approve the minutes; they were seconded by Steve Wilbanks. Neil Fulton performed a roll call vote of the membership. Motion carried.

3. Approval of June 17, 2016 minutes

Steve Wilbanks noted that Robert Giroux is not an attorney. John Timken made a motion to approve the minutes with the correction; they were seconded by Jim Masland. Neil Fulton performed a roll call vote of the membership. Motion carried

4. Acceptance of the April 2016 Financials

Jim Masland made a motion to receive the financials; the motion was seconded by Steve Wilbanks. Tom Kennedy reported on the P&L that expenses are within or below budget and income is on target for this point in time.

5. Report of Recent USDA Rural Development Grant Award

Ham Gillett briefly explained that the grant award of \$43,600 will be shared with the S. Windsor/Windham Counties Solid Waste District and will be used specifically for recycling and composting outreach in combined district schools, businesses, and municipalities. The grant period runs from October 1, 2016 to September 30, 2017. Jim Masland made a motion to accept the grant and to approve staff to sign appropriate paperwork; the motion was seconded by John Timken Neil Fulton performed a roll call vote of the membership. Motion carried.

6. Discussion of Composting Program with Casella

Discussion tabled.

7. Discussion of the revised budget with SWCRPC

Tom Kennedy distributed a revised budget that illustrates the contract for services with the RPC and ending Carl Mitchell's position as a GUV employee. Tom Kennedy said that he is trying to get another District to take on Carl as an employee.

8. Discussion of Discontinuing Warrant System

Tom Kennedy suggested that with the changes in the organization structure and with the District meeting on a bi-monthly basis, the present warrant system is becoming cumbersome. Tom Kennedy handed out the procedures that the Regional Planning uses for managing the organization's finances. There were a number of questions from board members that could not be answered and it was suggested that Tom talk with the Vermont League of Cities and Towns to determine if the District could use the system as proposed by Tom.

9. Proposed Meeting Schedule

Tom Kennedy asked Board members to review and comment on schedule. Meetings will be held on Wednesdays at 4:30 p.m. at the Norwich Town Hall.

10. Updates

- a. Sale of Office: No offers to date. Discussion followed. Jim Masland suggested lowering price to 209,000. Board agreed.
- b. Bond Refinancing: The bond refinancing is complete and the towns in the District will save over an \$180,000.00 interest over the term of the note.
- c. Solar Project: Nothing to report
- d. More Waste Delinquency: Tom Kennedy reported no payments. Board discussed options and decided to remain with status quo. Jim Masland suggested that a new legislative provision might prompt MW to pay.

The next meeting will be on September 14, 2016 at 4:30 at the Norwich Town Hall.

Meeting adjourned at 5:20PM.

Respectfully submitted,

Tom Kennedy